

# Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

April 16, 2019

7732 W Glasgow Pl., Littleton CO

7:00 PM

Meeting was called to order at 7:00 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

**Board members present:** Steve Olson, Eileen Hoffman, and Mary Swanson

**Board members absent and excused:** Mary Schneider

**CPMG Staff:** Virginia Johnson, Association Manager

**Contractors:**

**Homeowner Forum:** 1 homeowners in attendance –

## Approval of Meeting Minutes:

- **Motion:** To approve the February 19, 2018 meeting minutes as written was made by Mary Swanson, seconded by Eileen Hoffman, and passed unanimously.

**Association Manager's Report:** Virginia Johnson

Virginia provided update on daily operations.

## Business & Discussion Items:

- **Discussion:** Backflows were discussed. City of Denver is requiring testing of the back flow at 7812 W Glasgow Pl.
- **Motion:** to approve Comcast Service Agreement was made by Mary Swanson, seconded by Steve Olson and passed unanimously.
- **Motion:** to approve the Comcast compensation agreement was made by Mary Swanson, seconded by Steve Olson and passed unanimously.
- **Motion:** to approve the Cowboy Mowing Landscape Contract for 2019 was made by Steve Olson, seconded by Mary Swanson and passed unanimously.
- **Discussion:** The board discussed the CPMG disclosure for costs since moving to Homewise Docs.
- **Discussion:** Painting was discussed and CPMG will get bids for painting

## Financials/Legal:

- **Motion:** To accept the February 2019, and March 2019 financials as prepared by CPMG, subject to audit, was made by Steve Olson, seconded by Eileen Hoffman and passed unanimously.

**Review:** The Attorney Status Report was reviewed.

**Architectural:** None

**Correspondence:** None

**Hearings:** None

**Adjournment:** 7:45 p.m.

**Next Meeting:** June 18, 2019

